

**REPORT OF DISABILITY**

The furnishing of this form is neither an admission of protection or liability by the Financial Institution or a waiver of any rights or defenses.

**INSTRUCTIONS:**

After you have been continuously and totally disabled beyond your required waiting period, the following steps should be followed:

- (1) Part 1 is to be completed by the Financial Institution. An Addendum or loan / line of credit (LOC) number is required to consider benefits.
- (2) Part 2 is to be completed by the Protected Borrower.
- (3) Part 3 is to be completed by the current Employer or; if you are self-employed, you complete the Self-Employment statement.
- (4) Part 4 is to be completed by the Physician who first treated you for this condition.
- (5) The separate Authorization to Disclose Personal Information is to be completed by the Protected Borrower.
- (6) Return the completed Report of Disability, and the completed Authorization to Disclose Personal Information in the enclosed envelope or send to CSO at the address shown above.

Unless all statements are completed, further consideration may be delayed.

We suggest that you keep in contact with your Financial Institution and make sure your account remains current.

**PART 1 FINANCIAL INSTITUTION - LOAN / LOC INFORMATION**  
(If LOC, submit loan history for 2 months prior to the date of loss)

Financial Institution Name: \_\_\_\_\_  
(Where the borrower sends their loan / LOC payments.)

Address (street, city, state, zip): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Addendum Number: \_\_\_\_\_ Effective Date of Protection: \_\_\_\_\_ Term: \_\_\_\_\_

Loan / LOC Number: \_\_\_\_\_ Effective Date of the Loan / LOC: \_\_\_\_\_ Term: \_\_\_\_\_  
(If different from Addendum Number)

Have loan extensions been granted on this Loan?  Yes  No

If Debt Cancellation Protection was offered through a dealer, please provide the Dealer's Name and a copy of the loan statement or payment coupon.

Dealer Name: \_\_\_\_\_

Financial Institution Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**PART 2 PROTECTED BORROWER INFORMATION:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Occupation: \_\_\_\_\_ Job Duties: \_\_\_\_\_

Are you a seasonal worker (a person whose occupation can be carried on only during certain seasons or fairly definite portions of the year)?  
 Yes  No

Name of Current Employer: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Employment information at time of loan: \_\_\_\_\_ Employment information at time of sickness or accident: \_\_\_\_\_

Employed By: \_\_\_\_\_ Employed By: \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date of first symptoms or date of accident: \_\_\_\_\_ Date first unable to work \_\_\_\_\_

If disability is due to an accident, describe how accident occurred and provide a copy of the accident or police report (if any), and provide the complete name and address of the Medical Provider who first treated you: \_\_\_\_\_

Have you been able to return to work in any capacity?  Yes  No If Yes, list dates: \_\_\_\_\_

Please indicate your next scheduled appointment date along with the name and address of the Doctor you will be seeing:

Appointment Date: \_\_\_\_\_ Doctor's Name & Address: \_\_\_\_\_

**WARNING:** Any person who knowingly submits a request for benefits containing a false or deceptive statement is guilty of fraud and may be subject to criminal penalties.

The information provided herein is true and correct to the best of my knowledge.

Date: \_\_\_\_\_ Protected Borrower's Signature: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Address: \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

**PART 3**

**EMPLOYER'S STATEMENT**

(To be completed by Employee's current Employer)

Employee's Name: \_\_\_\_\_

Employee's date of hire: \_\_\_\_\_

Does your company allow light duty?  Yes  No

If employed part-time, how many hours per week? \_\_\_\_\_

Date employee stopped work entirely due to disability: \_\_\_\_\_

If disability is due to an injury, date of injury: \_\_\_\_\_

Has employee resumed duties, light or otherwise? Date: \_\_\_\_\_

If disability is due to a work related accident, please provide a copy of the accident report.

List employee's job duties or attach a copy of the job description: \_\_\_\_\_

Did Workmen's Compensation cover disability?  Yes  No

If so, name and address of Workmen's Compensation carrier: \_\_\_\_\_

Is the employee a seasonal worker (a person whose occupation can be carried on only during certain seasons or fairly definite portions of the year)?  Yes  No

At the onset of disability, was the employee gainfully employed (actively working for wages or profit) for at least 30 hours per week?  Yes  No

How long prior to the date of disability was the employee gainfully employed (actively working for wages or profit) for at least 30 hours per week? \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**SELF-EMPLOYED STATEMENT**

Name and Address of Business: \_\_\_\_\_

Website Address / E-mail Address: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

Type of Business: \_\_\_\_\_ What date did you start your business? \_\_\_\_\_

Number of hours worked per week prior to total disability: \_\_\_\_\_

Have you returned to your regular, full-time job?  Yes  No If yes, on what date? \_\_\_\_\_

If no, is the business still operational?  Yes  No If yes, in what capacity? \_\_\_\_\_

Have you returned to work part-time or with restrictions?  Yes  No If yes, how many hours per week? \_\_\_\_\_

What are the restrictions? \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART 4**

**ATTENDING PHYSICIAN'S STATEMENT**

(Statement to be provided without charge to CSO)

Patient's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Diagnosis, if surgery describe and provide date of surgery: \_\_\_\_\_

Is the disability a result of an accident?  Yes  No

Date symptoms began or date of accident: \_\_\_\_\_ Date first consulted for this condition: \_\_\_\_\_

All dates of treatment: \_\_\_\_\_

Please indicate the patient's next scheduled appointment date along with the name and address of the Doctor the patient will be seeing:

Appointment Date: \_\_\_\_\_ Doctor's Name & Address: \_\_\_\_\_

Has any other Physician treated this patient for this condition?  Yes  No If yes, physician's name, address and phone number:

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you treated this patient for any other conditions?  Yes  No If yes, provide diagnosis and treatment dates:

Diagnosis: \_\_\_\_\_ Treatment Dates: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If hospitalized, name and address of hospital: \_\_\_\_\_

\_\_\_\_\_

Dates of confinement: \_\_\_\_\_

Patient is:  Totally Disabled (unable to work their own occupation) From \_\_\_\_\_ Through \_\_\_\_\_

Partially Disabled (Light duty their own occupation) From \_\_\_\_\_ Through \_\_\_\_\_

Please list restrictions: \_\_\_\_\_

Attending Physician's Signature, printed name, date, address and phone number:

Physician's Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City or Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone Number \_\_\_\_\_

**AUTHORIZATION TO DISCLOSE PERSONAL INFORMATION**

I hereby authorize any Medical Persons and Entities to use or disclose Personal Information/Medical Records to Central States Health & Life Co. of Omaha (CSO) as Administrator for my financial institution and any other entities acting on behalf of CSO regarding:

Patient's Full Name: \_\_\_\_\_

Other names by which the patient may have been known by: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ If deceased, Date of Death: \_\_\_\_\_

Patient's Address: \_\_\_\_\_

The Personal Information being disclosed may be used to determine eligibility for protection, resolve or contest any issues of incomplete, incorrect or misrepresented information on the application; or determine eligibility for benefits.

Information to be released can be mailed or faxed to:

ATTN Claims Department  
CSO Family of Companies  
PO Box 641668 Omaha, NE 68164-7668 or ATTN Claims Department  
Secure Fax: 1-800-325-9116

**Meanings of Terms**

**"Medical Persons and Entities"** means: all physicians, medical or dental practitioners, hospitals, clinics, pharmacies, pharmacy benefit managers, other medical care facilities, health maintenance organizations, all other providers of medical or dental services, Central States Health & Life Co. of Omaha and other insurance companies.

**"Personal Information"** means: all health information, such as medical history, entire medical records, mental and psychiatric records (excluding psychotherapy notes), prescription drug records, drug and alcohol use records and other information such as finances, occupation, general reputation and insurance coverage and claims information, about the patient. It may also include information, which may be considered a communicable or a sexually transmitted disease, which may include, but are not limited to diseases such as Hepatitis, Syphilis, Gonorrhea, Acquired Immune Deficiency Syndrome (AIDS), AIDS Related Complex (ARC) and HIV infection.

**Potential of Redisclosure**

If the person or entity to whom Personal Information is disclosed is not a health care provider or health plan subject to federal privacy regulations, the Personal Information would then be subject to further disclosure by that person or entity without the protections of the federal privacy regulations.

**I Can Refuse to Sign - Consequences**

I understand that I may refuse to sign this authorization. I realize that refusal to sign this authorization may result in the lack of necessary information needed to issue the protection being applied for, or to process the benefit request being presented.

**Expiration and Revocation**

Unless revoked earlier, this authorization will remain in effect for the earlier of the duration of the benefit request or for 24 months from the date I sign it. I understand that I may revoke this authorization at any time, by written notice to: CSO Family of Companies, P.O. Box 641668, Omaha, NE 68164-7668, and the entity that was authorized to disclose the information. The revocation is not effective until it is received by the entity that was previously authorized to disclose the information.

I realize that my right to revoke this authorization is limited to the extent that the Protected Borrower's financial institution has taken action in reliance on the authorization or the law provides the financial institution with the right to contest a request for benefits or the Addendum itself.

**Copy**

I understand that I have a right to receive a copy of the signed authorization. I also understand that a copy of this authorization is as valid as the original.

\_\_\_\_\_  
Patient Signature (if living), otherwise signature of Personal Representative / Next of Kin \_\_\_\_\_ Date

\_\_\_\_\_  
If patient is deceased, printed Name of Personal Representative / Next of Kin \_\_\_\_\_ Relationship to Patient

\_\_\_\_\_  
Address City, State and Zip Phone No.

List names of physician(s)/health care provider(s) who have treated the patient within the last 3 years, including the names of all pharmacies used in the last 3 years. Attach additional sheet if necessary.			
Primary Physician	Address	Phone No.	Dates of Treatment
Physician/Health Care Provider/Pharmacy	Address	Phone No.	Dates of Treatment
Physician/Health Care Provider/Pharmacy	Address	Phone No.	Dates of Treatment
Physician/Health Care Provider/Pharmacy	Address	Phone No.	Dates of Treatment
Physician/Health Care Provider/Pharmacy	Address	Phone No.	Dates of Treatment